

FREDERICKSBURG SEWER & WATER AUTHORITY
MEETING MINUTES
September 21, 2009

The September 21, 2009 meeting was called to order by Chairman, Jim Heisey. Roll call was taken by Secretary, Lorrie Wright. Those in attendance were Jim Heisey, Bob Webber, Leonard Snavely, Dale Bevans, and Kevin Organtini. Also in attendance were Scott Lutz, Paul Lutzkanin, Jeff Steckbeck, and Lorrie Wright. Rick Rudy and Tony Fitzgibbons were not present.

COMMENTS/COMPLAINTS

MEETING MINUTES

The August 17, 2009 meeting minutes were approved without objection.

TREASURER'S REPORT

Bills Payables – Dale Bevans made a motion to approve the F'burg Sewer Payables in the amount of \$45,308.04, the F'burg Water Payables in the amount of \$137,302.56, and the Monroe Valley Sewer Payables in the amount of \$11,327.56. Kevin Organtini seconded the motion. All voted in favor and the motion carried.

Dale Bevans questioned how to reduce the cost of sludge removal. After discussion the Board recommended that the Operations Committee do a Cost Benefit Analysis and report back to the board with some type of recommendation.

Financial Statement – Bob Webber made a motion to approve the financial statement as submitted. Leonard Snavely seconded the motion. All voted in favor and the motion carried.

ENGINEER'S REPORT

General / Administrative – The Sewer & Water Rules & Regulations have been completed and will be presented for approval under the Solicitor's report. This includes a new fee schedule for all developer plans.

Fredericksburg Plant Expansion / South Fredericksburg – Design work continues on the plant design. An Operations Committee meeting has been scheduled for Thursday, October 1, 2009 at 1:30 P.M.

The Chairman and Engineer met with Melvin Sauder and partners of L&L Pig Producers at their farm to look at the new treatment plant site. The Chairman and Engineer gave them a tour of the Monroe Valley WWTP. They were satisfied with the presentation and expressed a willingness to cooperate with the sale of the land. At their request, a boundary plan was prepared showing the land we believe FSWA should acquire and mailed it to them. A boundary map was provided and discussed with the Board. The Solicitor has been provided with the necessary documents for purchase from owner L&LPig Producers. After discussing the boundary map, Dale Bevans made a motion authorizing the solicitor to proceed with the necessary documents based upon the sketch

provided. Bob Webber seconded the motion. All voted in favor and the motion carried.

A comment letter was received from DEP concerning the Bethel Township ACT 537 Plan Update. The comments are being addressed and a response will be made as soon as practical so that the plan review process can resume. Most of the comments concerned responding to the Chesapeake Bay initiative analysis of alternatives such as nutrient trading.

Fredericksburg WWTP Operations Support – Engineering continues to review the laboratory test results on the Fredericksburg WWTP to watch for abnormalities.

Monroe Valley WWTP Operations Support – Engineering continues to review the laboratory test results on the Monroe Valley WWTP to watch for abnormalities.

Keystone Foundation Repair has completed the work on the garage foundation. The gaps in the block closed well and the restoration work looks very good. Engineering assisted Scott Lutz in searching for I&I problems in the Monroe Valley system. Several problems were detected and recommendations were reported during the Operator's Report.

A lateral on Fairway Drive (The Loupe) has developed another belly (it was repaired last year in July) and is going to be repaired tomorrow by David Wickes at the expense of the engineer's office.

Engineering assisted in getting manufacturer/distributor support for a package grinder station in Camp Strause. Representatives from the installing plumber, JT Seeley, the Authority Board and Operations staff will meet at the site on Friday, September 25th, 2009 to try and resolve the problems.

FSWA Water System Operations Support – Engineering continues to review laboratory test results on the water system to watch for abnormalities.

SLH Excavating installed the interconnect on Horizen Drive on Tuesday, August 18th, 2009 at the cost of the developer. The Authority still does not own that The Authority received a call about low water pressure on Vista Drive in the Mountain Stream Village development. A hydrant pressure monitor was installed on a nearby hydrant and pressures were recorded for a week. A report on the findings was provided to the Board. The report concluded that the pressures were well above the acceptable limits however, Farmers Pride poultry plant is on this section of the water system. The Engineer recommended that the Authority exercise their contractual right to Farmers Pride to install monitoring equipment which will provide FSWA with flow data. A meeting with Farmers Pride has already been scheduled with Farmers Pride to go over the progress of the Water System Improvements. This issue will be discussed also.

Well #8 – Water System Improvements – DEP comments have been received regarding the Permit Application for the Water System Improvements and engineering continues to respond to those comments.

The million dollar H₂O grant award is being processed. FSWA signed and returned the commitment letter, and DCED staff is now working on the contract which will be finalized sometime in November. We are authorized to incur expenses now.

SESI surveying crew has completed the majority of transmission pipeline surveying. Progress prints were provided to the Board.

Bids for Well #8 test drilling were opened in August. Eichelberger's in preparing contract forms but award is being delayed until grant funding is firmed up, rights-of-ways with Wright and Benders have been acquired, and Geologist Slavin and DEP staff geologist's schedules are coordinated.

A meeting with Farmers Pride is scheduled for October 1st at 9:00 AM to go over the progress of the project.

Jim Heisey reported that he attended a Swatara Twp. meeting along with Eric Slavin on September 10th, 2009 to explain the reason for drilling a test well in Swatara Township and why the Authority needed the water. Swatara Township re-acted positively to the report and understood our needs.

SOLICITOR'S REPORT

Resolution 2009-7 – Bob Webber made a motion to adopt Res. 2009-7 which amends the Authority's Sewer & Water Rules & Regulations. Leonard Snavelly seconded the motion. A voted in favor and the motion carried.

Resolution 2009-8 – Dale Bevans made a motion to adopt Res. 2009-8 which sets rates, fees, and charges from and after September 21, 2009. Bob Webber seconded the motion. All voted in favor and the motion carried.

Resolution 2009-9 – Bob Webber made a motion to adopt Res. 2009-9 which would authorize the solicitor to condemn a temporary easement on and over property owned by Michael Wright for the purpose of drilling and testing the sufficiency of a new water source. Kevin Organtini seconded the motion. All voted in favor and the motion carried. This action was done as a precaution in the event the Authority does not receive Mr. Wright's signed temporary easement agreement.

Dale Bevans made a motion to authorize payment of \$100.00 compensation to Mr. Wright upon receipt of his signed easement agreement. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

Bender's Temporary Easement Agreement – It was reported that the Bender's have signed their temporary easement agreement which allows the Authority to enter a portion of their property for the limited purpose of drilling a test well to determine a sufficient water source. Kevin Organtini made a motion to approve the Bender's temporary easement agreement and authorize payment of \$100.00 compensation to them as stated in the agreement. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

L&L Pig Producers Option Agreement and Sales Agreement – Bob Webber made a motion to approve the solicitor's draft L&L Pig Producers Option Agreement and Sales Agreement subject to being finalized. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

OFFICE MANAGER'S REPORT

Treeline Avenue Booster Pumps – Lorrie Wright reported that all but three booster pumps have been installed on Treeline Avenue. Tom Strohm will keep the office informed when all have been installed. After all pumps are installed the

Board would like to send out a questionnaire requesting information on the installation and their current water pressure.

BC Natural Accounts – It was reported that BC Natural brought their accounts up to date and were now current with their payments.

Cicero Properties on Aster Lane – Joseph Cicero properties, 20 & 22 Aster Lane, were sold at a tax sale on September 14th, 2009. The solicitor has been notified and he will provide a name and address of the new owners as soon as that information becomes available. Mr. Webber requested that the minutes reflect that the new property owners need to be made aware that there is only one lateral for two properties.

OPERATOR'S REPORT

Fredericksburg Sewer – Scott Lutz reported that the cover and new pumps were installed at the Lickdale Road Pump Station. The electric connection was changed in order to use the small generator rather than the large unit.

The aerator motor locked up and was replaced with a spare in stock.

Sludge return pumps were serviced.

Contact tanks were cleaned.

Sludge was hauled and grass was mowed.

Fredericksburg Water System – New antenna for the Lebanon pit communication was installed.

The staff responded to a pressure complaint in Mtn. Stream development. (this matter was discussed during the Engineer's report)

Grass was mowed.

Monroe Valley Sewer – The UV pit was cleaned and grass was mowed.

A sample was sent out to determine a problem with floating solids.

An Inflow & Infiltration report was provided to the Board. The staff has been noticing daily flow numbers increasing during or shortly after heavy rain. Such increases may be due to improperly installed sewer mains or customer service lines are not properly installed. Manhole covers were pulled to determine any issues. The flow from Old State Road, Lark Lane, and Monroe Valley Drive area found to be higher than expected. Higher flows were traced to a manhole located behind the Monroe Valley Mobile Home Community. In addition after pulling a manhole located on Harold Kreider's property, flows in that manhole were constricted by a large buildup of grease on the run coming from the direction of the mobile home community. The channel is constricted down to approximately 3 inches. This grease may be a source of the additional organic loading on the Monroe Valley WWTP. A recommendation was made to the Board to send a letter to ARC explaining our findings and requesting that they inspect their system for leaks and correct any deficiencies immediately. ARC is also to inform all residents of the mobile home park to stop discharging fats, oils and greases into the sanitary sewer system and if later inspections show that discharges are still occurring, they shall be required to install and maintain grease traps on each connection. The Board indicated that the letter should also include requiring ARC to do a walk through with our staff to inspect the grease issues in the area. The Authority should also hire a contractor to flush and televise the lines in the area of

the mobile home park to clean out any grease build up and determine if there is additional I&I occurring suggested by the visual inspection. The staff was instructed to look into the cost of hiring someone to perform a regularly scheduled line flushing and televised preventative maintenance program.

Fire Hydrant Damage on Pine Grove Street – A fire hydrant was damaged on September 19th, 2009 and it is scheduled to be repaired later this week. Information will be provided to the office for insurance purposes.

OLD BUSINESS

Meeting Room – Bob Webber reported that he contacted Dale Sebastian, Code Enforcement Officer, to find out what all was required by the Authority to make renovations for a new meeting room. Mr. Sebastian stated that because the building is so old some renovations are impossible to make. He didn't feel it was necessary to re-construct the entire building in order to make it reasonably accessible and safe for people in public meetings. Mr. Sebastian also indicated that once the work was completed and he conducted an inspection, he would assist the Authority in filing a waiver with the State Department of Labor & Industry which will describe the renovations performed and reasons other tasks could not be performed. Mr. Heisey suggested that we table this matter in order for the Budget Committee to work on the 2010 budget and determine if there are sufficient funds available and allocate an appropriate amount to finish the project.

Water Tower Ceiling Quote – This matter was tabled again so that the Operations Committee can work with the staff to obtain more quotes.

Air Conditioning in Monroe Valley Lab Quote – Bob Webber made a motion to authorize A.H. Moyer to install the air conditioning in the Monroe Valley Lab in the amount of \$2,217.00. Kevin Organtini seconded. All voted in favor and the motion carried.

Monroe Valley Heat in Garage Quote – Dale Bevans made a motion to award the contract to install heat in the Monroe Valley garage to A.H. Moyer if they would match the lowest contract bid received. Leonard Snavelly seconded the motion. All voted in favor and the motion carried.

NEW BUSINESS

Dunn & Bradstreet Report - Jim Heisey provided a copy of a Dunn & Bradstreet report on Coleman Natural Foods, aka BC Natural Chicken. The report indicated that there is little danger of bankruptcy of Coleman Foods and remain in business in the foreseeable future.

City of Lebanon Authority Meeting – Jim Heisey informed the Board that he attended the City of Lebanon Authority meeting on Sept. 3rd. The City discussed installing a water tank in the Lickdale area to gain capacity for the northern end of the county. They also indicated that they will be increasing the water capacity fee probably by the first of the year 2010.

Hillwood – Mr. Heisey indicated that Hillwood is seeking alternative operators to put in a warehouse and that Paul Kilar may approach the Board at our next meeting to discuss transferring their edu's to the next developer.

Hydrant Flushing – Scott Lutz reported that hydrant flushing will be done on Friday, October 2, 2009. In addition to advertising in the Lebanon Daily News, a notice will be posted at the Authority Office, Township Office, Library, and Post Office. The Board also suggested posting a notice on a rented sign on township property. Kevin Snader will look into posting a notice on the sign at the Fredericksburg Fire Company.

COMMITTEE REPORTS

Budget Committee – A budget meeting will be scheduled as soon as the budget figures are complete. Mr. Heisey would like to schedule those meetings on Thursday mornings at 10:00 AM on a weekly basis until the budget is finalized.

Operations Committee – An operations meeting will be held on Thursday, October 1st at 1:30 PM.

COMMENTS/COMPLAINTS

Bob Webber informed the Board that he would not be able to attend the first meeting in October (October 5th)

ADJOURNMENT

A motion to adjourn the meeting was made by Bob Webber and seconded by Leonard Snaveley. All voted in favor and the meeting was adjourned.

Respectfully submitted,

**Lorrie Wright,
Secretary/Treasurer**